

**SCIOTA TOWNSHIP BOARD
MEETING AGENDA
Monday, August 12, 2013
7:00pm**

Pledge of Allegiance

Members Present:

Mitch Penny
Randy Volkert
Shannon Olson
Tracie Roberge

Members Absent:

Renee Otte

Others Present:

Blair Quinnell
Jim Root
Jay Otte
Duane Ness
Jill Trescott
Bob Hegner

Reconvene March 12, 2013 annual meeting to discuss tax levy.

Call to Order @ 7pm

Tax Levy (currently \$110,000 total, with minimum amount of .04835% required by state law in Road and Bridge account (\$35,900) and balance to General Fund (\$74,100)). March 12, 2013, Ken Taylor made a motion to reconvene the annual meeting for August 12, 2013 @ 7pm. Volkert seconds. All in favor.

It was decided that there would be no reason to raise the levy, and Penny would like to entertain the motion to maintain the levy at \$110,000 with minimum amount of .04835% going into the road and bridge account. Volkert makes the motion to that affect. Penny seconds. All in favor.

Adjourn annual meeting @ 7:01pm

August 12, 2013 Board Meeting

Call to Order @ 7:01pm

Approval of Minutes: July 8, 2013

Penny makes motion to approve minutes from July 8, 2013 meeting. Volkert seconds. All in favor.

Treasurer's Report: Tracie Roberge

Penny makes motion to approve the treasurer's report and pay bills, Volkert Seconds, All in favor.

Building Permits:

- At the July 8th Board meeting James & Dawn Root were present with a new set of building plans. These were given to Bob Hegner for approval. Bob Hegner approved the

plans. The board could not issue the permit until the County determined that the site was ok. August 12, 2013: Dee McDaniels sent an email stating that everything was in order and that she will be issuing the shore land permit. Jill Trescott verified that the shore land permit is in the process of being issued. Volkert made a motion to approve the permit, Penny seconds. All in favor.

- Triple O Dairy. Permit for grain bin. A motion was made at the July Planning meeting by Ness that the Board approve the request for the bldg. permit for a grain bin on the condition that they designate which parcel the grain bin will be located on and that it will meet the 10' required setback. Hardy seconds. All in favor.

Trescott explained to the board that the location of the new bin does not meet property setbacks. Otte inquired about doing a variance. Trescott recommended that we make the permit contingent upon them moving the property line within a year or moving the grain bin to meet setback. Ness stated that if we are going to make the permit contingent then the owner would need to take out a bond, there was further discussion and it was decided that the township would take legal action if the requirements were not met within a year.

Penny made a motion that a permit for a grain bin be granted contingent that the property line be moved or the grain bin be moved to meet setback requirements. The proper setback will need to be met within 12 months or the township will take legal action. Volkert seconds. All in favor.

Volkert would like to have Jay Otte come in at our February meeting so that we can track the status of whether the property line was moved or the grain bin was moved. Clerk will send out a letter in January to Jay Otte for the February meeting.

Other Business:

- Supplemental payment to clerk. At the July Planning meeting a motion was made by Trescott that the township board authorize supplemental payments on a per hour basis to the township clerk for the purpose of compiling the existing township ordinances and retyping the ordinances as necessary. Ness seconds. All in favor. There was discussion about the amount to be paid and it was decided that \$10.00 an hour be paid to the clerk. *Penny made a motion that for the purposes of compiling and updating the ordinances we pay the town clerk an additional \$10.00 an hour above the clerks monthly pay scale. Volkert seconds. All in favor.*
- Road Work on Boyd Ave. Volkert moves to authorize the road work and removal of 2 trees on Boyd Avenue by Otte Excavating at a price of \$5000.00. Clerk will contact Otte Excavating.
- Sign Cemetery Contract for Marvin & Diane Larsen. They purchased lots 1 & 2 of section 6. *Clerk will record this with the county.*
- The board had a discussion about making an additional payment on the town hall. Volkert inquired about making a payment of \$25,000.00. We currently owe \$133,000.00. Volkert inquired about whether we could borrow money from the bank in case of an emergency. Penny suggested paying \$15,000.00 out of checking towards the principal and check with MAT on whether we need to maintain a savings account or can we move the money from savings to a CD.

Penny makes a motion to pay \$15,000.00 from checking towards the principal of the loan. Volkert seconds. All in favor.

Clerk will contact MAT to see if we can borrow money in case of an emergency, and then raise the levy to pay off the loan.

Communications Received:

Certificate of Liability Insurance for Bob Freiermuth Sanitation LLC

Eureka Township Newsletter

Minnesota Revenue. 2014 Town Aid Notice

Couri & Ruppe, Township Legal Seminar.

Minnesota Association of Townships. District 4 Meeting & Election Notice

Liberty Mutual. Continuation Bond Certificate for Lee Volkert Pit

Public Comment

- Jill Trescott donated 2 flags to the town hall.
- Tracie Roberge informed the board that in January the clerk will be using CTAS to print checks for payroll and claims and that in order to do this a new printer/scanner/fax machine will be necessary. *Volkert makes a motion to approve the purchase of a printer, scanner and fax machine, not to exceed \$350.00. Penny seconds. All in favor.*
- Volkert would like to discuss fencing and a stone indicating the name of the cemetery at the entrance gate. This will be added to the September board meeting agenda. *Volkert will get pricing on a stone.*
- Roberge has an issue with the trains going by at all hours of the night. There was discussion about the work that is being done on the tracks during the day and then the track is tested in the evening. This will hopefully come to an end once the track work is complete.

Adjourn @ 8:20pm